SOUND & DISTRICT PARISH COUNCIL

The Woodlands
Aston
Nantwich
CW5 8DB

01270 780306

Following are the Draft Accounting Statements and Draft Accounts for Sound & District Parish Council for year ending 31st March 2016.

These are unaudited and subject to change.

Adrian G. Lawrence
Clerk & R.F.O. – Sound & District Parish Council

Section 2 – Accounting statements 2015/16 for

Enter name of smaller authority here: SOUND & DISTRICT PARISH COUNCIL

	Year ending 31 March 2015 £	Year ending 31 March 2016 £	Notes and guidance: Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.
1. Balances brought forward	1665	2174	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	6000	3000	Total amount of precept or (for IDBs) rates and levies received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	213	132	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	1860	1860	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).
6. (-) All other payments	3844	1899	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	2174	1547	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8. Total value of cash and short term investments	2174	1547	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – **To agree with bank reconciliation.**
9. Total fixed assets plus long term investments and assets	NIL	NIL	The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the smaller authority as at 31 March
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
		NO	

I certify that for the year ended 31 March 2016 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer: Adrian G Lawrence

Date: 27/04/16

I confirm that these accounting statements were approved by this smaller authority on this date: 27/04/16

and recorded as minute reference: 7/iv/b

Signed by Chair of the meeting approving these accounting statements: Alan Baldwin

Date: 27/04/16

Sound & District

Accounts for Year

INCOME

		£	p
	Balance B/F Co Operative Bank	2174	16
2/4/15	Interest - Current		49
2/4/15	Interest - Business		06
8/4/15	Blyth East Precept 1500 00 Grant 130 00	1630	00
5/5/15	Interest - Current		61
5/6/15	Interest - Current		62
3/7/15	Interest - Current		22
1/9/15	Blyth East Precept	1500	00
5/10/15	Interest - Business		06
		£5306	22

Bank Reconciliation

Receipt	5306	22
- Payment	3759	02
	1547	20

Bank a/c	2151	08
- unpaid cheques	603	88
	1547	20

27th April 2016

Wendy Lawrence
Clerk

Alan Bakhuis
(Chair of Meeting)

Parish Council

Ending 31st March 2016

EXPENDITURE

			£	p	VAT
22/4/15	120	Scottish Power	88	33	4-21
22/4/15	121	Broomhall Chapel	15	00	
13/5/15	122	Broomhall Chapel	30	00	
13/5/15	123	AON UK Ltd	327	08	
13/5/15	124	Baddeley Chapel	15	00	
13/5/15	125	Audlem Community First Responders	100	00	
13/5/15	126	St Michaels Church Baddeley	100	00	
24/6/15	127	Broomhall Chapel	15	00	
24/6/15	128	A Lawrence Clerk Salary April-June	372	06	
24/6/15	129	HMRC April-June	92	80	
24/6/15	130	A Lawrence Clerk Expenses April-June	158	13	
24/6/15	131	Bates, Office Services - Minute Book	24	18	4-03
24/6/15	132	Rocket Media - Website Design & Hosting	230	00	
10/8/15	133	Broomhall Chapel	15	00	
10/8/15	134	Scottish Power	89	21	4-25
6/10/15	135	Broomhall Chapel	15	00	
6/10/15	136	A Lawrence Clerk Salary July-Sept	371	89	
6/10/15	137	A Lawrence Clerk Expenses July-Sept	209	55	
6/10/15	138	HMRC July-Sept	93	00	
7/12/15	139	Broomhall Chapel	15	00	
7/12/15	140	Scottish Power	90	22	4-30
7/12/15	141	A Lawrence Clerk Salary Oct-Dec	371	87	
7/12/15	142	HMRC Oct-Dec	93	00	
7/12/15	143	A Lawrence Clerk Expenses Oct-Dec	118	60	
8/2/16	144	Broomhall Chapel	15	00	
8/2/16	145	Scottish Power	90	22	4-30
29/3/16	146	Broomhall Chapel	15	00	
29/3/16	147	A Lawrence Clerk Salary Jan-March	371	88	
29/3/16	148	HMRC Jan-March	93	00	
29/3/16	149	A Lawrence Clerk Expenses Jan-March	124	00	
			3759	02	

Balance at Bank	Current	1969	84	
	Business	181	24	
		2151	08	
- u/c cheques	146	15	00	
	147	371	88	
	148	93	00	
	149	124	00	603 88
		1547	20	
		5306	22	

Notes in support of Accounts - Sound & District Parish Council - Year ended 31/3/16

1.	**Assets:**	None	2.	**Borrowings:**	None
3.	**Leases:**	None	4.	**Debts outstanding:**	None
5.	**Payments outstanding:**	None	6.	**Tenancies:**	None
7.	**Payments – S137:**	None	8.	**Agency work:**	None
9.	**Advertising & Publicity:**	None			

10. **Pensions:** Sound & District Parish Council have registered with Pensions Regulator as per requirements

11. **Balances at Bank:** C/F 31.3.15 £2174.16 - increase on previous year. The budgeted expense for Street light was £3,000 but only cost £2452.72 which was £547 less than precepted for figure. If this had been as per initial quote then c/f figure would have been similar/slightly reduced on previous year.
C/F 31.3.16 £1547.20 Money held in reserve is a reduced figure in line with the policy to c/f as low a balance as possible and is in line with the budgeted figures of the RFO Minutes 7.12.15 6/V

12. **Risk Assessment:** Undertook as per Minutes 22/4/15 6/VIII/ii

13. **Financial Regulations:** NALC Model 2 (England) adopted as per Minutes 22/4/15 7/VIII/i

14. **Interest:** Gross Interest is paid on Bank Accounts

15. **Donations:** No change to previous

16. **Review of Parish Council Internal Audit:**
Undertaken and approved as per Minutes 22/4/15 6/VIII/iii, and as part of current formal Risk Assessment and Financial Regulations, approved as per 12/13 above

17. **Significant Variances:**

Line 1 **+ £509** Increase on previous year due to:-

Income exceeding expenditure by		+ £296.18	
received a grant from Cheshire East of		+ £171	
interest received		+ £5.93	
	Total	**+**	£509.40
Pence rounded down		=	**£509**

Line 2 **- £3000** Precept decreased as no street light costs

Line 3 **-£81**

Grant from Cheshire East		-	41.00
VAT Refund		-	36.29
Interest		-	3.87
	Total	**-**	£81.16
Pence rounded down		=	**£81**

Line 4 No variance

Line 5 N/A

Line 6 **- £1945**

Room Hire		+	30.00
More meetings			
Clerks Expenses		+	223.68
General increases on all work especially Planning matters and subsequent issues + 2015 Election and Community Speed Watch expenses			
Minute Book			
New books required		+	24.18
No street light implementation		-	2452.72
Other			
Costs of setting up website and hosting etc		+	£230
	Total	**-**	£1944.86
Pence rounded down		=	**£1945**

Line 7 **- £627** Decrease on previous year due to:-

expenditure greater than precept by		-	£759.02
received a grant from Cheshire East of		+	£130.00
interest received		+	£2.06
	Total	**-**	£626.96
Pence rounded up		=	**£627**

Line 8 **- £627** As per line 7 above

Line 9 N/A

Line 10 N/A